

## Highgate Neighbourhood Forum Committee Meeting

**Minutes: Thursday 2<sup>th</sup> May 2019, 7.30pm, Highgate School**

**Attendees:** Alicia Pivaro (AP), Maria Jennings (MJ), Sarah Butterworth (SB), Katherine Ives (KI), Martin Adeney (MA), Peter Walton (PW), Louise Lewis (LL), Simon Briscoe (SB), Andrea Horth (AH), Richard Webber (RW), Maggy Mead-King (MMK), Anthony Grossman (AG)

**Apologies received:** Neil Perkins, Martin Narraway, Miriam David, Ian Henghes, Anousheh Barbezieux, Chris Galley

### Minutes of the meeting of March 2019

1. LL said that her suggestions in the March 2019 meeting regarding the proposed code of conduct had not been included in the revised draft. This, it transpired, was because the suggestions had not been communicated to Richard Webber.
2. MJ requested those members of the committee who had not already filled them in to return their questionnaires in advance of the AGM.
3. The minutes were approved.

### Chair's Report

AP summarised:

1. CIL signage project continues.
2. 4 persons, AG, PW, LL and MMK, volunteered to stand on the HNF stall in the forthcoming Fair in the Square. Also to ask Anousheh.
3. Progress was reported on the Archway Road where members of the Archway Road Action Group are undertaking a survey of the needs of commercial businesses, funded by Highgate Ward grant.
4. A new entity "HALO" has been formed, it being a liaison group ensuring the co-ordination of Highgate's leading voluntary organisations. Reservations were expressed about the need for yet another grouping. It was noted that the area covered by HALO is slightly different than that covered by the institutions that are members of the Lauderdale House breakfast group.
5. Members were encouraged to promote the event on May 9<sup>th</sup> which reimagines future options for Highgate High Street. Various members of the committee volunteered to take on the role of rapporteur for each focus group.

### Code of Conduct

RW introduced a revised version of the proposed code of conduct, highlighting examples of where voluntary organisations have suffered from the absence of a formal code.

- MJ objected to references that were made to the account in the History of the Highgate Society of the dispute with George Stern and colleagues during the debate on the widening of the Archway Road
- LL noted that her comments on the previous draft had not been incorporated into the current one.
- After discussion the meeting agreed that a code of conduct was needed.
- The meeting agreed that the code should be based on the current draft.
- It was agreed that AP, RW and LL should meet to consider LL's suggested amendments and come up with a final set of recommendations.

### **Highgate Festival**

- SB announced that as many as 50 events were now included in the festival. It runs from 14<sup>th</sup> to 23<sup>rd</sup> June.
- One of the events is to be a re-enactment of the tradition of "swearing on the horns". It was agreed that the HNF needed to find a professional actor to play that role.
- The deadline for new events was May 2<sup>nd</sup>.
- SB circulated a document outlining the vision of the festival
- SB listed some of the local media that had promised to support the event, including the Ham and High and the CNJ.
- SB put out a call for members of the committee to supply her with any additional media contacts.

### **Procedures for submitting proposals for CIL funding**

- KI submitted a paper which she had prepared with the assistance of MMK the purpose of which was to improve the professionalism and transparency of the process of bidding for funds and the process for controlling the funding process.
- The paper incorporates suggestions from **Matthew** Patterson (Haringey).
- The procedure would enable bidders who wish to do so to make their own financial contribution to proposed projects, the local authority being the managing agent.
- The procedure would be run by a steering group nominated by the Committee.
- Different timetables might be set for smaller and larger projects. A value of £7,500 was mentioned as a possible break point.
- MJ made a number of interjections regarding what she considered to be the unfair treatment of bids for the installation of a lift to enable disabled visitors to use the upper floor of Highgate Library.
- The Committee expressed its thanks to KI for what was considered to be a very professionally produced paper and approved the appointment of KI, MMK and AP as core members of the Steering Group to be supplemented as others as shall express an interest by email.
- The proposals were accepted subject to further consideration by the Steering Group appointed to run the process.

### **Transport**

- SB was thanked for his paper summarising the activities of the transport group
- Some discussion regarding issues around large lorries and weight limits.

**AOB:**

- SB noted that minutes of the committee's proceedings during 2018 could not be found on the Forum website. AH agreed to upload them prior to the AGM.
- No location has yet been agreed for the AGM
- It was agreed that there was no need to make any exceptional arrangements for the event.

**Date of next meeting: AGM 6<sup>th</sup> June 2019, venue tbc.**