

# Highgate Neighbourhood Forum

## Minutes of the Committee meeting of Wednesday 28<sup>th</sup> March 2018, Lauderdale House

**Committee members present:** Martin Adeney, Chris Galley, Andrea Horth, Maria Jennings, Martin Narraway, Michael Hammerson, Ian Henghes, Louise Lewis, Alicia Pivaro, Peter Walton, Richard Webber

**Others in attendance:** None

**Apologies received:** Sarah Butterworth, Simon Briscoe, Chris Galley, Antony Grossman, Maria Kramer, Katherine Ives, Neil Perkins, Allan Rapely and Cllr Liz Morris

### Agenda Items

1. **Welcome:** Alicia Pivaro, Chair of the Highgate Neighbourhood Forum(HNF) Committee, welcomed everyone to the meeting.
2. **Minutes of the meeting of 26<sup>th</sup> February 2018:**
  - Accuracy
  - Approval - the minutes were approved without amendment.
3. **Matters arising not on the agenda:**
  - HNF Twitter update – Ian will amend the Twitter password
  - Neighbourhood Forum Guidance – Alicia explained that there was no official guidance on how local authorities should work with designated neighbourhood forums once a plan was in place.
  - Response to London Plan consultation – Alicia has written a response on behalf of HNF, which she will share with committee members and upload onto the website.
    - **Action: Chair**
  - Hustings – on Alicia’s advice HNF committee AGREED that it was not practical to hold a hustings for the local elections due to lack of time but that the chair would write to existing councillors asking them how they would help the two local authorities work together.
    - **Action: Chair**
  - Grange Road basements – Simon had not drafted a letter as proposed earlier, however Highgate Society had sent comments on the planning application. It was AGREED that the policy on basements on the Neighbourhood Plan could be confirmed to the local authority, however the HNFcommittee would not comment on the planning application.
4. **Chair’s report – Alicia**

- Playgrounds – (Hillcrest, BMX track next to library, Parkland Walk)– meeting notes from David Theakston at Haringey Council confirm all projects are possible and are being looked at for delivery programme – Volunteers from the committee Chris and Maria J
- Holly Lodge Community Centre – budgeted list has been compiled and will be sent to Camden after the elections.
- Signage – is being chased.
- Channing School Development Application – meeting with Roy Hill, Bursar, to be arranged – committee members invited to attend.
- Highgate School Development Strategy – Alicia and others attended consultation event on Monday 12<sup>th</sup> March – Highgate School arranging a meeting with HNF, Highgate Society and Highgate Conservation Area Advisory Committee – committee members invited to attend.
- Tree Group – Louise attending 24<sup>th</sup> April Public Meeting.
- Air Quality – Alicia attended Camden Air Quality meeting organised by Kentish Town Road Action Group. Councillor Adam Harrison discussed Healthy School streets initiative.
- Hoppa Bus meeting with Transport for London and other forums – date from TfL on 16<sup>th</sup> April at 5pm – committee members invited to attend.
- Transport – Alicia met with Gail Waldman, chair of Highgate Society Transport Group to discuss issues including transport policy, cycling, buses, parking, air quality.
- Liveable Neighbourhood funding application being led by Elliot Prescott, Highgate School.
- Camden decision on Redesignation of HNF is due on 26<sup>th</sup> March.
- Alicia to meet with Neighbourhood Planners London to work on promoting and supporting Neighbourhood forum movement.
- Tourism meeting takes place on 18<sup>th</sup> April.

## 5. Community Actions document – Maria J

- The document, which had been updated with the objectives from the Neighbourhood Plan, was discussed. It was AGREED that supporting the Lux community energy feasibility project in Waterlow Park would be added to the actions. Social inclusion, access and disability and environmental sustainability should be integrated into all community actions.
  - **Action: Secretary**
- The structure for the new website will utilise the structure of the actions document. The document will be updated with a view to making it more accessible to ordinary members of the public.

## 6. AGM – Planning, focus and organisation – All

- It was noted that a small part of the Highgate Neighbourhood Forum Area fell within Fortis Green ward in addition to the two Highgate wards and Crouch End ward. All councillors must be invited to committee meetings. It was agreed that a councillor from each political party elected would be invited to speak at the AGM to address the following question “How will you help Highgate Neighbourhood Forum deliver the Highgate Neighbourhood Plan?”.
  - **Action: Secretary**

- Alicia cannot make the dates in May so it was agreed that HNF would call its AGM for the second week in June after schools are back from half term. It was AGREED that the AGM should take place at a wheelchair accessible venue, which was Lauderdale House for reasons of cost.
  - **Action: Secretary**
- It was AGREED that the website would be updated with details of the AGM date using the same process as for the 2017 AGM.
  - **Action: Ian H**

## **7. Website and Communications**

- Andrea had completed a content audit of the old site and a site map for the new site had been drafted. Core themes, following the main objectives of the Neighbourhood Plan, would each have their own main page on the website. Another page would have links to all the community groups. The independent site, the Highgate Calendar, would continue to be used as the events diary. It was AGREED that Alicia would circulate the plans for the new website to committee members for comment.
  - **Action: Chair**

## **8. Communications/Forthcoming Events:**

- Highgate Festival 6<sup>th</sup> -11<sup>th</sup> July – Alicia met with Katharine Wells, Highgate Literary and Scientific Institute Archive and Jane Hill, Lady Gould Trust to discuss art project - local female artists will select Highgate women from past to celebrate as part of the festival.
- Fair in the Square - 16<sup>th</sup> June.
- Highgate Wood Festival – 2<sup>nd</sup> September

## **9. AOB: None**

### **Date of AGM meeting:**

**Thursday 8<sup>th</sup> June @7.30pm in the conservatory at Lauderdale House**