

Highgate Neighbourhood Forum – Committee Meeting Wednesday 9th January 2013

Present: Elspeth Clement, Marie-Helene English, Judith Hermer, Ian Henghes, Michael Hammerson, Harley Atkinson, Christine Farrell, Maggy Meade-King, Neil Perkins, Maya de Souza, Louise Lewis.

Apologies:- Cllr Valerie Leach, Cllr Rachel Allison, Susan Rose, Jill Greenfield, John Browning, Martin Adeney

Minute Taker Louise agreed to take the minutes and Harley Atkinson agreed to take them next time. Every Committee member should take one turn.

Last Meeting Minutes and Matters Arising

The minutes of the previous meeting were accepted.

HVBA - Laurie McClaren, of the Art Gallery, and Alan Rapley, of the new vet in Fisher and Sperris, are to be the new reps.

Register of Interests - Harley will do a 'Register of Committee Members' Interests **Harley**

Designation - HNF is now designated in both Haringey and Camden. We are the first in each borough and possibly the first cross boundary Forum in the country. We congratulated ourselves

Bank Account – Liz Morris has left the signatories, Harley has become a signatory, Neil needs to redo his paperwork and he will be a signatory along with Elspeth, Maggy and Martin. **Neil**

Data Protection – current lists are not shared and when people forward to contacts, they should use blind copies.

The website is being rebuilt. The initial website was set up very quickly by Chris but now we need something more flexible. A limited number of people will be able to access the site to update it.

We need to record and archive material, and sort it into folders. We can set up a separate account to do that.

We can store documents in googledrive.

The community calendar, Highgatecalendar.org, is being 'seeded'. HS and HNF, Lauderdale House, all have links which are feeding it. To date it has been monitored by Ian and Josef but Josef is moving and while Ian was happy to get it going, he hasn't the time to continue. We need to find someone. **?**

Schools/ Mary Feilding – Michael and Dion are going to Highgate next week. The Deputy Head is in charge of Community Liaison. There was a discussion about what we would like schools to do. There is a fine line between asking them to do things and getting them to offer to do things. It would need to sit with the national curriculum and 'A' levels. Christine said that all schools need projects and topics. HNF could offer to talk to teachers in different areas of study and offer help tutoring. She can help frame the best approach. Dion might be able to supervise school input. Elspeth will contact the Plan group leaders to ask what background, information and ideas are needed. **Dion, Michael, Christine, Elspeth**

Ian has done some IT work with St Michael's pupils on what they like and don't like about Highgate. Alicia is planning further work with them and is also trying to involve Highgate Primary School.

There have been several attempts to meet with residents of Mary Feilding Guild, but they have not happened. It is unclear why attempts at meetings have failed. We will continue to try to establish

constructive communication.

Susan and Maggy

Jacksons Lane Community Centre

Jacksons Lane agreed to affiliate and would like to have someone on the committee. It was agreed that Stuart Cox, the Participation Manager, should be co-opted. There is a spare place on the committee and Jackson's Lane is not only on The Archway, but has very effective links to a broad community.

Community Engagement

We have sent out the questionnaire, a survey, done a Placecheck, and done special surveys of both Hillcrest (Christine) and the Archway Road area (Economic Activity Group). There has been a survey on the 271 bus turn around and wish tags have been collected from the Holly Lodge Community Centre and a range of residents' associations.

Community Planning Workshops

We need as many Planning Group members as can come, and at least one from each.

Wednesday 16th - Public meeting at Channing.

Christine, Louise and Judith agreed to look after the signing in tables.

Thursday 17th – Stakeholder Meeting, by invitation, with the planning groups and outside stakeholders. It is hoped that TfL and both councils will be there to talk through the possibilities of working together.

Monday 28th Murugan Temple open meeting. This will be a feed back on the meeting of 17th. **Everyone**

Progress in Plan Groups

We have five groups:- Development and Heritage, Economic Activity, Open Spaces and the Public Realm, Society and Community, Traffic. The sustainability group is embedded in all of them.

The five groups reported back through a meeting run by CAFE last night, 8th. They were all different in presentation and perspective. Elspeth is to look at correspondences, links, overlaps and etc. and try and co-ordinate it. People have been very enthusiastic and having the groups has helped maintain that.

Maggy said that we probably need to wait until after all the workshops etc have finished before try to put everything together. We will need evidence.

Qualitative research and analysis is needed. Christine offered to do this and possible Mike Hayes could help. **NB** funding for our help from CAFE and The Princes Foundation t will end in March so we do not know whether we will continue to get support. **Christine**

Haringey's Local Plan has been rejected by the government, which could give us great problems as the Local Plan might be imposed centrally. The Prince's Foundation is trying to find the gaps in the Local Plans which HNF can fill with their Plan.

NB the Neighbourhood Plan and the Action Plan are two different beasts.

We will need another wave of consultations when the HNF Action Plan is presented. The Neighbourhood Plan itself will take time but we should wait until we have the Princes Foundation Reports before going forward. We can expect to take at least another 9 months to produce the Neighbourhood Plan but, hopefully, there will be opportunities for quicker 'wins' in the Action Plan.

Membership

We have 342 subscribers to the Mailchimp supporters list, which is what we use for e-mailings. Of those 48 are organisations and 296 are individuals. The bright eyed noted that the figures don't add up. There are also 16 more traders from the Archway to add to the list.

AGM Venue and Date in May

We did not have sufficient information to finalise this. Both the Highgate Society and Friends of Waterlow Park had pencilled in May 22nd (but not put it in the calendar! FoWP may change to 29th), the Fair in the Square is on 15th June. The AGM will probably be on 21st or 23rd May, but though some people were happy to have two Highgate AGMs in a week, others were not. However there are

problems with holidays for earlier dates. Maggy will liaise with the Chairs of the various other organisations finalise the date. *(this is now May 23)* **Maggy**

As we have the public meetings in Channing, the Murugan Temple, and etc, we should look at the venues and consider which would be good. Of course we have no idea how many people will come.

Draft resolutions for the AGM should be brought to the next committee meeting in March. There are problems with what to do if someone resigns and whether there should be a different approach if that person is voted on or co-opted. The issues around conflict of interest and if a member of the committee is paid for consultancy (not a problem at the moment as we have no money!) There is also a problem if committee members do not attend, seemingly without good reason. **Harley and Elspeth**

Funding

We have no funding at the moment, except what we collect on an ad hoc basis, and some very generous donations.

The leaflets cost £400 and the cards £90. so far we have had meeting places for nothing. However we may well need to pay consultant/s to help actually draw up The Plan, we may need more 'expertise' than we have in the Forum and we may need some paid research. This would cost qualitatively more. We have probably had about 20K worth of consultancy from The Princes Foundation and CABE so far.

It would be difficult to remain independent if we had large sums of money from a 'vested interest' eg a property developer but it's difficult to see where the money would come from otherwise.

We could possibly get a research grant eg from Sainsbury's. Christine will look into this type of source for funding. We should be able to apply for £7,000 worth of Govt funding in the new financial year –

Maggy to chase **Christine and Maggy**

The Councils might help with drawing up a draft document of the Plan and Camden, who has 8 neighbourhood forums establishing themselves, might be able to help them all generically.

It might be possible to charge a precept through the Council. Maya will explore that possibility.

Section 106 money is to be replaced by the Community Infrastructure Levy (CIL) which the council administers. It is possible that they would give some to HNF.

Everyone is to keep an eye out.

Everyone

A.O.B.

Louise suggested that we should generate a QRCode (the squiggly square that you aim a smart phone at and it goes to the website) for our website and use it on all publicity. **Louise**

