

Highgate Neighbourhood Forum Committee

Minutes of the meeting June 18th, 2012

1. Apologies: Cllr Valerie Leach, Cllr Maya de Souza, Harley Atkinson, Judith Hermer.

2. Present.

Maggy Meade-King, Louise Lewis, Susan Rose, Jill Greenfield, Martin Adeney, Mike Hammerson, Cllr Bob Hare, Liz Morris, Neil Perkins, Avril Castellazzo, Cllr Rachel Allison, Ian Henghes, John Browning, Elspeth Clements, Christine Farrell.

3. Introductions

The people present introduced themselves and gave a brief outline of skills and experiences relevant to participation in the Neighbourhood Forum. These included: legal, journalism, surveyor, local councillors, financial management, accountancy, business, architecture, research & development. All lived or worked in Highgate and many had experience of local community action.

4. Election of Officers

Chair : Maggy Meade-King nominated for Chair and elected.

Vice Chair; Elspeth Clements nominated as Vice Chair and elected.

Minute secretary: Agreed to rotate. C Farrell this meeting, Liz Morris for next time.

Membership Louise Lewis

Treasurer Neil Perkins volunteered to be Treasurer

5. Working Parties – discussion of note previously circulated by Maggy listing potential working parties and other responsibilities within those.

Two already formed for Neighbourhood Planning (led by Elspeth) and Community Engagement (led by Maggy). During the meeting Avril volunteered to organise a Business group for Highgate Village and to advise any group emerging in the Archway Road. Elspeth, Jill, Rachel and Bob volunteered to work on finding Archway traders.

Border issues. Michael to continue exploring these (with Harley and Karen Beare).

Schools Liaison. Ian to continue with this.

PR, Marketing and Fundraising. Martin will arrange a meeting to discuss this.

Other groups may emerge from the consultation exercise.

6. Neighbourhood Plan

Elsbeth outlined the process.

- a. Communication. The first stage is to find out what local people want. This will include a questionnaire (online and available locally).
- b. Evidence collection. Talking to people in each area.
- c. Baseline data.
- d. The vision (workshop).
- e. The plan

Timetable (provisional)

Survey out in the next few weeks online, distributed by affiliated organisations, in Haringey People and local shops/libraries + hand delivery.

7. It was agreed to postpone co-options to the Committee until it was clearer what the skills/representation gaps were.

8. Agreed action before next meeting:

- Maggy to circulate note to everyone on mailing list re the working parties and opportunities to get involved
- Louise to set up a membership database and system for delivery of notices etc
- Maggy to work with Ian, Martin and Rachel on design, print and distribution of leaflet
- Everyone leading a working group to recruit members and start on activity + report back to next meeting on progress
- Neil to open a bank account for the Forum
- Committee members not currently involved in any Forum activity to think how they can contribute
- Maggy to chase Councils on designation process

9. Date of Next Meeting

Probably in July but M will post a doodle for people to complete. Elspeth, Rachel and Jill to find a venue on the eastern side of the area.

CF June 20. 2012